

INSTRUCTIONAL LEADERSHIP, SCHOOL PRINCIPAL, MAE (0499)

Program Coordinator

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The Master of Arts in Education, Instructional Leadership, School Principal program requires 30 hours of coursework and leads to eligibility for initial principal certification (Level I, KP1).

Principal Certification, Option 6 (Alternative Route)

Kentucky Senate Bill #77 made it possible for higher education institutions with approved school administration certification programs to provide an alternative route to certification programs upon application and approval by the Education Professional Standards Board (EPSB). Western Kentucky University (WKU) has an EPSB-approved Alternate Route to Principal Certification program, with eligibility and application procedures as follows:

Under the provisions of Senate Bill #77 and state regulations, Western Kentucky University established procedures for the alternate route program as follows:

1. Candidates must first apply to WKU Graduate Studies for admission to the university - <https://www.wku.edu/graduate/>
2. Following university admission, candidates should contact the School of Leadership and Professional Studies (SLPS) for program-specific admissions guidelines and application requirements by calling 270-745-4890.
3. After program admission, the candidate will work with an advisor to submit a program of study to the Office of Professional Educators Services for approval.
4. A letter is then issued by WKU stating that the student is currently enrolled in the principal program; at this time the candidate may be offered a principal or assistant principal position by a district and is then eligible to participate in the Option 6 alternative route program.
5. If the candidate is offered the position, the district superintendent must provide verification of employment to WKU and the candidate.
6. The candidate will submit the verification of employment to the SLPS and a CA-TP to the Office of Professional Educator Services. SLPS will issue the student a mentor agreement that must be completed by the student, the student's university mentor and the student's district mentor. This can be emailed along with the completed CA-TP application to teacher.certification@wku.edu.
7. The Office of Professional Educator Services will sign and verify the enrollment of the candidate in the Alternate Route to Principal Certification program. The completed application will be uploaded to EPSB and the student will be notified when it has been processed and their certificate is ready to download/print.
8. The student must request that an electronic transcript be sent directly to EPSB. The transcript request can be completed through

Topnet. All transcript request questions need to be directed to the Registrar's Office.

Program Admission

Admission to the Master of Arts in Education, Instructional Leadership, School Principal program is described below.

- A bachelor's degree with a GPA of 3.0 or higher
- [Current, valid teaching certificate](#)
- [Three years of full-time](#), appropriate teaching experience
- [GPA of 3.0 or higher on all graduate work](#)
- [Letter of reference and support from the supervisor](#)
- [Program admissions application including leadership statement and essay](#)

Program Requirements (30 hours)

Code	Title	Hours
Required Courses		
EDAD 602	Introduction to School Leadership	3
EDAD 603	School Law and Policy	3
EDAD 604	Creating a Culture of Achievement	3
EDAD 605	Leading a Community of Learners	3
EDAD 606	Leading Learning Systems	3
EDAD 607	Developing Teacher Capacity	3
EDAD 608	Resource Management for Equitable Outcomes	3
EDAD 609	Leading School Improvement	3
EDAD 610	Clinical Experiences in Educational Administration	6
Total Hours		30

Filing a TC-1 requesting Rank II requires completion of a minimum of 30 semester hours of graduate credit. Within these total hours the student must complete the required professional courses as outlined in a planned program designed to provide the student with appropriate administrative competencies and courses required for certification.